

Township of Ontelaunee  
35 Ontelaunee Dr  
Reading, PA 19605

## MINUTES

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:03 PM by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Rodney Younker present.**

Additional Meeting Attendees: Elizabeth Magovern, Solicitor  
Mark Stabolepszy, Engineer  
Mike Schwenk, Code Enforcement  
Nicole Schwenk, Secretary-Treasurer

Rodney Younker made a motion seconded by William Klein to approve the Meeting Minutes as read from the Board of Supervisors meeting on December 6, 2012.

Executive Sessions were held on December 27, 2012 and January 7, 2013 to discuss Personnel.

**POLICE DEPARTMENT-** Kenneth Stoudt presented the December 2012 Police Report.

**FIRE DEPARTMENT** – Paul LaFaver presented the December 2012 Union Fire Company No. 1 of Leesport Chief’s Report and the 2012 Annual Report.

### **TAX COLLECTION**

Kenneth Stoudt made a motion seconded by William Klein to acknowledge the tax collected for the month of December was \$8,623.11 in Real Estate Tax, \$107.30 in per capita tax and \$99.00 in Street Light Tax. Vote 3-0

### **ROADMASTERS REPORT**

Kenneth Stoudt presented the December 2012 Roadmaster’s report. He stated the road crew tried a new technique of applying salt before a snow fall event on some of the Township roads before the last snow storm. He discussed the proposal from DESCCO for Willow Creek Bridge and would like to set up a meeting with DESCCO to go over the project.

### **ENGINEER**

Mark Stabolepszy presented the December 2012 Engineer’s Report.

Kenneth Stoudt made a motion seconded by William Klein to final close the Highland Auto & Trucking project and final release the escrow funds. Vote 3:0.

Mark discussed the escrow release requests for UGI. He asked the Board if they wanted to separate the Tank development with an estimated project cost of \$760K, from the Solar Panel Projects. The Board stated that they were in favor of separating the projects.

Mark recommended the Board approve the final release of the Solar Panel 1 project conditioned on receiving the As-Built plans. Kenneth Stoudt made a motion seconded by William Klein to approve final escrow release conditioned on As-Built plans being submitted to the Township. Vote 3:0

Mark recommended the Board approve a partial release of \$333,278.85 for the Solar Panel 2 project. Kenneth Stoudt made a motion seconded by Rodney Younker to partially release \$333,278.85 of the

performance bond and maintain a performance bond of \$143,432.00 conditioned on any outstanding invoices and fees being paid. Vote 3:0

Rodney Younker made a motion seconded by William Klein to accept the 90 day extension for Lift Inc. Land Development. Vote 3-0.

### **SOLICITOR**

Elizabeth Magovern stated that she would discuss the draft burning ordinance that Mike Schwenk was presenting.

### **CODE ENFORCEMENT**

Mr. Schwenk presented the December 2012 Code Enforcement Report. Mr. Schwenk presented the draft burning ordinance. He asked the Board if they wanted the burning in Agricultural Districts included in the proposed ordinance. They stated that they would like it included. They asked to have Ron Kessler from the fire company review it and present any comments that he might have. They tabled making any decisions on the ordinance until next month's meeting.

### **BUSINESS FROM THE FLOOR**

Rick Snipe asked the Board if they would consider giving Margaret Court back to him. It is a dead end now because of the PennDOT project out on Route 61. Rick stated he may be able to develop the property. Elizabeth Magovern stated the Township Road would have to go through procedures to vacate the Road. Kenneth Stoudt made a motion seconded by Rodney Younker to authorize Hartman Shurr to start the procedures to vacate Margaret Court. Vote 3:0.

**POLICE COMMISSION** – The police have started 12 hour shifts. They adopted the same budget amount they had for 2012. They are getting a car. The pay schedule is 80 hours. The commission is still discussing two contracts.

**PLANNING COMMISSION** – nothing.

**PARK & REC**– There was no meeting in December.

### **EXPENDITURES**

William Klein made the motion seconded by Rodney Younker to approve expenditures in the amount of \$98,505.93. Vote 3-0

**OLD BUSINESS** – OTMA-Rodney Younker stated that we received a 2012 end of year statement. However, it is not the information that he wanted. He wants a list of all their assets and/or current bank account balances. He would also like the year end report separated into water and sewer.

### **NEW BUSINESS**

Wiley's Road Bridge – Commissioner Barnhardt will be setting up a meeting with the Supervisors to discuss the bridge.

### **ADJOURNMENT**

Rodney Younker made a motion seconded by William Klein to adjourn the monthly meeting at 7:54 PM. Vote 3-0

Respectfully

Nicole Schwenk  
Secretary/Treasurer