

Township of Ontelaunee
35 Ontelaunee Dr.
Reading, PA 19605

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.

Additional Meeting Attendees: Mike Schwenk, Code Enforcement
Elizabeth Magovern, Solicitor
William McMullen, Engineer
Kim Y. Berger, Secretary

Visitors – Kenny Quell (Leesport Fire Co.), Karen Chandler (Reading Eagle), Dennis Biehl (Lutheran Church of the Holy Trinity)

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Board of Supervisors reorganization meeting on January 4, 2016 and the regular meeting on January 4, 2016. Vote 3-0. There was a short executive session held before the regular meeting tonight to discuss litigation.

POLICE DEPARTMENT – A motion was made by Gary Hadden and seconded by William Klein to accept the 2015 Police Activity Report and the January 2016 Report. Vote 3-0.

FIRE DEPARTMENT – Kenny Quell presented the December and January report.

BUSINESS FROM FLOOR – Dennis Biehl was present from Holy Trinity Lutheran Church to discuss a 5K run they would like to hold on September 24 in the morning. The preliminary route was presented. Mr. Biehl was instructed to have the Township added as an additional insured and to see that the Township received a copy. The church will be asking fire police to assist. He was also instructed to also contact the police department and to come back to the Township when additional information was known.

TAX COLLECTION - A made was made by William Klein and seconded by Gary Hadden to acknowledge the tax collected for the month of January, \$2,254.99 was in Real Estate Tax and \$513.94 in per capita tax. Vote 3:0

ROADMASTERS REPORT

Kenneth Stoudt presented the January's Roadmaster's report.

Discussion was held regarding selling the 1992 Pick up truck.

ENGINEER – Mr. McMullen presented the following report:

- 1. Ontelaunee Drive and SR 0073 Intersection**

To date we have not received notification regarding the status of the ARLE Grant application for the intersection improvements. It is perceived that notifications will not occur until a State budget is in-place.

2. Roads

Approval of the proposed scope of the improvements for the Mohrsville Road Storm Sewer and Road Project has been received from the Reading Blue Mountain and Northern railroad.

Because the crossing is PUC regulated approval from the PUC is required. We are currently assembling the package for approval by the PUC.

Following PUC approval the railroad will compile a licensing agreement for the Township for the crossing.

Both the application and check were forwarded to the Berks Conservation District for the GP-4 Permit (Outfall Structure).

3. General Engineering

- a. We have contacted PennDOT regarding the loop sensors on Mohrsville Road and SR 0073 on a number of occasions. We have not received definitive information regarding a timeline for repairing the loop sensors.
- b. Inquiries have been made by Ashley Furniture and their consultants regarding reclassification, downsizing or elimination of the stormwater facility behind Ashley Furniture. Currently the facility is classified as a “dam” by PADEP and requires yearly inspection and reporting as a dam. We forwarded comments to Ashley Furniture and their consultants that we and the Supervisors would like to have some better understanding of what actually is occurring during rain events and how downsizing or removing the basin/dam would impact stormwater runoff in the future so as to provide reassurance to the township if removal of the dam/basin is needed for the re-classification.
- c. ELM, on behalf of Pollock Recycling, forwarded a Notice of Intent to apply for an individual NPDES permit for stormwater discharge. The facility was previously covered under a general permit; however, reclassification of the receiving waters now requires the issuance of an individual permit. Due to incomplete land use responses we requested ELM provide a written explanation of the incomplete responses for the Township’s files.

4. **Willow Glen**

- a. An improvement installation inspection report is attached.

5. **Ryder Land Development Plan**

A revised plan was received for review by the Ontelaunee Township Planning Commission at their meeting of February 18, 2016. The review period for the submission expires March 31, 2016.

SOLICITOR – Discussion was held regarding the Ordinance for on lot sewer system and the amendment and the role that OTMA plays in sending the letters out to the property owners who have to empty their tanks and the list of haulers etc. There was discussion regarding how we can streamline the procedure and make it more efficient for the residents and the township as well. Kim Berger and Kelly Burdick will discuss this.

CODE ENFORCEMENT – Mike Schwenk presented his report.

OTMA – Mike Schwenk reported that there is a court hearing on February 11, 2016 for a customer.

EMA COORDINATOR - no report

POLICE COMMISSION – Gary Hadden report that we have a tentative agreement

PLANNING COMMISSION – Nothing to report

PARK & REC-.Nothing to report

EXPENDITURES

A motion was made by Kenneth Stoudt and seconded by William Klein to approve expenditures for January in the amount of \$82,015.28. Vote 3:0

OLD BUSINESS - nothing

NEW BUSINESS – The auditor set compensation for the Roadmaster and Employee/Supervisors for a 50 cent an hour increase.

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to take action to approve a 50 cent per hour increase for the road crew and secretary excluding the Roadmaster and William Stoudt. Vote 3:0

A motion was made by Gary Hadden and seconded by William Stoudt to have the Secretary write a letter to the Tax Collector instructing her to not destroy any documents in her possession until further notice. Vote 3:0

A motion was made by Gary Hadden and seconded by William Stoudt to adopt Resolution #2016-3, submitting the attached Application for Traffic Signal Approval for Rt. 61 and Bellemen's Church Road. Vote 3:0.

A motion was made by Gary Hadden and seconded by William Stoudt to approve the proposal from Adam Construction, Shoemakersville, to renovate the area in the reception between the Township Secretary and OTMA in the amount of \$4,350. Vote 3:0

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to approve PA Dot utilizing Mohrsville Road as a project detour while the Shoemakersville Bridge is being replaced which will start in 2017. As part of this contract, PA DOT will cover repairs to the road for any damage as a result of the additional traffic. Vote 3:0

A motion was made by William Klein and seconded by Gary Hadden to authorize the Secretary to write a letter to Forino and Company to pay the \$1,000 Recreation fee that is due for 25 Sunglo Drive in the Harvest by February 15, 2016, or District Justice action will be taken. Vote 3:0

A motion was made by Gary Hadden and seconded by William Stoudt to approve Telco's proposal for repairing the sensor loop at Rt. 61 and Rt. 73 at a cost of \$1,620.60. Vote 3:0

At this time the Board went into executive session to discuss litigation.

ADJOURNMENT

A motion was made by Gary Hadden and seconded by William Klein to adjourn the monthly meeting at 9:00 PM. Vote 3:0

Respectfully



Kim Y. Berger
Secretary