

Township of Ontelaunee
35 Ontelaunee Dr
Reading, PA 19605

MINUTES

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:02 PM by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.

Additional Meeting Attendees: Elizabeth Magovern, Solicitor
Mark Stabolepszy, Engineer
Mike Schwenk, Code Enforcement
Nicole Schwenk, Secretary-Treasurer

Gary Hadden made a motion seconded by William Klein to approve the Meeting Minutes as read from the Reorganization and Board of Supervisors meeting on January 6, 2014.

POLICE DEPARTMENT- Kenneth Stoudt presented the January 2014 Police Report.

FIRE DEPARTMENT – nothing.

BUSINESS FROM FLOOR – Ana Arias, Roberto Arias, Carl Brown and Dean Horning came to discuss the snow plowing in Willow Glen. Ana asked what the Township is responsible for plowing. Kenneth Stoudt mentioned the roads in the development that the Township plows and what Forino plows. Carl Brown and Dean Horning stated the Oswego Lane was not plowed. Kenneth Stoudt stated that he plowed Oswego Lane on Wednesday night. The residents asked in what order roads get plowed. Kenneth Stoudt stated that the Township plows during and after snow fall events. The Township's priority roads must be plowed first. Those roads are the school route roads set by Schuylkill Valley School District and the main heavily traveled roadways and through fares.

CORRESPONDENCE

UGI Utilities sent a letter dated January 13, 2014 regarding paving projects for 2014. Kenneth Stoudt stated that Dries Road from Snyder Road to Route 222 was the only paving project planned. Berks Conservancy sent a letter dated January 27, 2014 informing the Township that they accepted a perpetual Conservation Easement on the 24.22 acre Kendall tract of land.

TAX COLLECTION

Kenneth Stoudt made a motion seconded by William Klein to acknowledge the tax collected for the month of January was \$2,433.59 in Real Estate Tax, \$88.00 in per capita tax and \$198.00 in Street Light Tax. Vote 3-0

ROADMASTERS REPORT

Kenneth Stoudt presented the January 2014 Roadmaster's report. He stated two of the trucks need the salt spreaders repaired. There was discussion about salt for the 2014-2015 season. We have until March 15, 2014 to increase the amount of salt we plan to purchase through the PennDOT Costars salt contract. Currently we are signed up for 200 Tons. The contract through the Berks County Cooperative Purchasing Council has not been good this season.

Elizabeth Magovern was asked to take a brief look at the Dries Road and Bewley Lane-Slater Road draft plowing agreements between Ontelaunee and Maiden creek Township. She stated that the Agreements

may require an intergovernmental cooperative ordinance. There was discussion that there may already be such an ordinance in place and we would double check with Maidencreek Township.

Kenneth Stoudt stated that he had received a phone call from a resident regarding his mailbox being plowed in. Kenneth met with the resident at the resident's home to see what the resident was referencing. Kenneth stated that in the future the roadcrew would not bury the resident's mailbox. The resident stated that directing snow towards an open area on his property would also be a problem because he has to remove snow from the sidewalk. Kenneth stated Ontelaunee Township doesn't have a sidewalk ordinance that requires the removal of snow from sidewalks.

ENGINEER

Mark Stabolepszy presented the January 2014 Engineer's Report.

Kenneth Stoudt made a motion seconded by Gary Hadden to approve Escrow Release No. 1 in the amount of \$39,102.26 for the BenCo Building Addition project conditioned on the owner paying all outstanding invoices. Vote 3:0.

Kenneth Stoudt asked who did the installation work for the Brenntag Leesport Avenue Water Main Extension. Mark Stabolepszy stated that he did not think they had approval and the extension was mostly slated to go in Snyder Road. Mike Schwenk stated that the work being done on Leesport Avenue was water connections and there was already a water main in Leesport Avenue. Kenneth Stoudt stated that whoever did work out there had pipes sticking up at the intersection of Snyder and Leesport that the roadcrew keeps hitting every time they plow.

SOLICITOR

Elizabeth Magovern stated that OTMA will be signing a resolution at their next meeting to lower the sewer rates to \$115 affective in March 2014.

CODE ENFORCEMENT

Mr. Schwenk presented the January 2014 Code Enforcement Report.

POLICE COMMISSION

Gary Hadden stated that there will be an arbitration hearing for the grievances that have been filed. Leesport Borough is looking at adopting Option 2 for the NBRPD 2014 budget.

PLANNING COMMISSION – nothing.

PARK & REC

There is still a vacancy on the board.

EXPENDITURES

William Klein made the motion seconded by Gary Hadden to approve expenditures in the amount of \$98,946.56. Vote 3-0

OLD BUSINESS – nothing

NEW BUSINESS

There was discussion about installing buttons in the Township side of the building to alert police on the police side of the building of emergencies in the Township side of the building.

There is a Zoning Hearing Board meeting on February 24, 2014 at 5 PM for the Lift Inc. signage. If the Board has any comments regarding the application they need to get those comments to the Zoning Hearing Board by that date.

Some of the meeting attendees stated that some of the street lights in Willow Glen flicker and come on and off at strange times.

Kenneth Stoudt made a motion seconded by William Klein to appoint Richard Schmehl as the vacancy Board Chairman. Vote 3:0

Kenneth Stoudt made a motion seconded by William Klein to accept Derrick Weand's resignation as the Emergency Management Advisor. Vote 3:0

ADJOURNMENT

William Klein made a motion seconded by Gary Hadden to adjourn the monthly meeting at 7:59 PM. Vote 3-0

Respectfully

Nicole Schwenk
Secretary/Treasurer