

# TOWNSHIP OF ONTELAUNEE

35 Ontelaunee Dr ♦ Reading, PA 19605  
610.926.4240 ♦ 610.926.5476 (fax) ♦ www.ontelauneeetwp.net

## Complaint Form

Complaint Filed By:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Nature of Complaint:

- Junk/Litter       Building       Zoning       Other

Describe, in detail the nature of the complaint:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Location of the Complaint:

Street # and Name: \_\_\_\_\_

Other description of location: \_\_\_\_\_

\_\_\_\_\_

Property Owner (if known):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

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Township Use Only

Action Taken:

Complaint Received by: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Authorizing Action: \_\_\_\_\_

Date: \_\_\_\_\_