

SIGNS

Replaced No Parking sign on Orchard Lane that was hit. Replaced 35 PH speed limit sign on Gernant’s Church Rd that was hit.

HOURS WORKED

140.25 total hours – 29.75 hours for Rec A and B, 57.75 hours mowing along roads and 25 hours for township building

PURCHASES & EXPENSES

Ag Industrial (check out shifter on Tiger)	234.58
Potts Nurseries (16 yd mulch at \$35)	700.00
Morton Salt (94.86 tons salt)	6,340.44
Oceanport LLC (22.96 tons salt)	1,885.02
Tractor Supply (battery for Kubota lawn tractor)	63.58
Total	\$ 9,223.62

Roadmaster
Kenneth Stoudt

Mr. Stoudt stated that we now have all the salt we were obligated to take.

ENGINEER – Mr. McMullen presented the following report:

1. Mohrsville Road

The final plans and specifications for the project are 95% complete. We are revising the documents to include rubberized sealing and the installation of Petrotac mat strips on concrete joints. We are also including the placement of the base course to the existing road elevation to be followed by milling. This will permit stormwater flow into the new inlets until the wearing course is placed. The plans and specifications will be submitted to PennDOT for approval the week of August 8th. Depending on the timeframe for which PennDOT approval is received the project could be advertised for bid opening at the September meeting or at the latest the October meeting. As discussed previously project completion will be April 30, 2017 to permit placement of the bituminous wearing course.

2. General Engineering

To date no repairs have been made to the sinkholes within the stormwater channel at the Sheetz located at the intersection of SR 0061 and Ashley Way. The sinkhole appears to be expanding in diameter and depth.

3. Harvest Subdivision

The leveling course was placed on select roads within the Harvest Subdivision on July 19th. The improvement inspection report is attached.

4. **Willow Glen Subdivision**

Improvement inspection reports are attached.

5. **Brasler Parcel (Berks 222) Land Development Plan**

There were no plans received for review following the Ontelaunee Township Planning Commission meeting of June 16, 2016. Action by the Board of Supervisors for this plan is due on or prior to October 18, 2016.

6. **Berks Products Subdivision**

The subdivision/annexation of the Berks Products and F & G Family Farm parcels located on Berks Products Drive & SR 0061 was reviewed at the Ontelaunee Township Planning Commission of July 21, 2016.

The Planning Commission recommended granting the waivers as described in letter from SSM of July 7, 2016. We recommend the Board of Supervisors also grant the waivers as described in letter from SSM of July 7, 2016.

The planning commission also granted preliminary and final plan approval for the Berks Products Subdivision based on Berks Products satisfying the comments of the letter from ARRO Engineering.

In addition to the subdivision and annexation plan an ordinance for rezoning was reviewed by the Planning Commission at their July 21, 2016 meeting and recommended the ordinance be approved as submitted.

We recommend granting preliminary and final plan approval for Berks Products Subdivision conditioned on Berks Products satisfying the comments of the letter from ARRO Engineering dated July 20, 2016 and the successful implementation of the proposed rezoning for parcels within the subdivision.

Action by the Board of Supervisors for this plan is due on or prior to September 14, 2016 (90 days from first review by the PC).

7. **Vossloh North America Land Development**

Vossloh presented plans to OTMA at their July 14th meeting with regards to connection to public water and sewer facilities. Revised plans have been received by OTMA for their meeting of August 11, 2016. The revised Vossloh Land Development Plan indicates connection of the proposed building to public sewer and the connection of the existing and proposed buildings to public water facilities.

Final plan approval at the Supervisors meeting of July 7 was conditioned on addressing the comments contained in the ARRO review correspondence dated July 7, 2016. To date the conditions have not been met.

Please note that an Improvements Agreement and Stormwater Operations and Maintenance Agreement will be required prior to releasing the final plans to the developer.

8. Ryder Land Development Plan

We have not received any revised preliminary plans or a final plan submission for the project. It is our understanding that the developer has received an administratively complete letter recently as part of the NPDES approval process.

MS4 – the following information was distributed to the supervisors and no questions were raised regarding the information

- Portions of municipalities throughout Berks County are located within the United States Bureau of the Census' designated urbanized areas. Therefore, the specific municipality is required to have a Small Municipal Separate Storm Sewer System (MS4) permit as outlined by Pennsylvania Department of Environmental Protection's (PA DEP) National Pollutant Discharge Elimination System (NPDES) Program. The MS4 permit mandates the development of a stormwater management program. This program requires that each MS4 permittee develop a Public Education and Outreach Plan (PEOP) and a Public Involvement and Participation Program (PIPP).
- The Berks County MS4 Steering Committee has created the Education/Outreach and Involvement/Participation Plans respectively as a general plan that member municipalities can implement, change, and follow as they please.
- Specific items in the Education/Outreach Plan include:
 1. Annually reviewing and updating the plan
 2. Maintain lists of target audiences (defined in the plan)
 3. Publish educational and informational items including links to the Berks County MS4 Steering Committee website, DEP and EPA's stormwater websites on municipal websites
 4. Distribute stormwater education materials annually at community events and in municipal newsletter articles
- Specific items in the Involvement/Participation Plan include:
 1. Annually reviewing and updating the plan
 2. Prior to any adoption of ordinances with regard to the Permit provide notice and opportunities for review input and feedback. Advertise any proposed MS4 Stormwater Management Ordinance in local newspaper and document comments and response.
 3. Conduct one public meeting each year to discuss the Stormwater Management Plan and to solicit public reporting of suspected illicit discharges

- The Berks County MS4 Steering Committee supports the member municipalities reviewing/discussing the above-mentioned plans at an upcoming municipal meeting. Enclosed are the PEO and PIPP, as well as template public comment and sign in sheets for municipal use if need be.

SOLICITOR – Solicitor Emkey

A motion was made by Gary Hadden and seconded by William Klein to ratify the authorization to have the Solicitor advertise the Supervisors Compensation, Ordinance #2016-2. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by William Klein to approve Ordinance #2016-2 ratifying the compensation for the Board of Supervisors at \$156.25 per meeting. Vote 3:0

A motion was made by Gary Hadden and seconded by B=William Klein to approve Resolution 2016-7 ratifying the per meeting compensation of the Planning Commission at \$50 and the per hearing compensation for the Zoning hearing board at \$50. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by William Klein to approve Resolution 2016-8 removing the stop designations on Nantucket Drive at its intersection with Edinboro Lane and on Calais Drive at its intersection with Edinboro Lane. Vote 3:0

CODE ENFORCEMENT - Mr. Schwenk presented his July report.

OTMA – Mr. Schwenk stated that the air release valve which is in the driveway of Brenntag will be repaired on August 8, 2016.

EMA COORDINATOR – Mr. Miller reported he will be attending a webinar tomorrow. He is working on the Fire Company performing a walk thru of BCIU. Mr. Miller stated that anyone who wants to set up an account with Swiftreach the County’s new information center should do so. It is on the county’s website.

POLICE COMMISSION – nothing to report

PLANNING COMMISSION –

In regards to the Berks Products Subdivision, on the recommendation of the Planning Commission, a motion was made by Gary Hadden and seconded by William Klein to approve waivers for the following sections: 3.02, 4.22, 4.23, 4.2451, 4.351901, 4.351902, 4.351905, 4.351906, 4.351908, 4.3520, 4.3521, 4.3525, 5.2141, 5.2142, and 5.50 as described in letter from SSM of July 7, 2016. Vote 3:0

In regards to the Berks Products Rezoning, on the recommendation of the Planning Commission, request the Supervisors approve the Re-zoning of the land along route 61 described in the draft ordinance.

This motion is tabled until September at which time a hearing will be held.

On the recommendation of the Planning Commission, a motion was made by Gary Hadden and seconded by Kenneth Stoudt to grant conditional preliminary and final plan approval for Berks Products Subdivision based on Berks Products satisfying the comments of the letter from Arro Engineering and condition upon the zoning relief. Vote 3:0

PARK & REC– they did not meet in July.

EXPENDITURES

A motion was made by Gary Hadden and seconded by William Klein to approve expenditures for July in the amount of \$107,906.08. Vote 3:0

Albright College,Center for Excellence	150.00
ARRO Consulting, Inc.	3,822.20
BERKS PRODUCTS (Fuel)	264.35
Comfort Pro, Inc	627.99
COUNTY PLUMBING & ELECTRIC	275.06
Cummins Power Systems, LLC	337.50
DCED	84.00
E.M.KUTZ, INC.	951.00
Hartman Valeriano Magovern & Lutz P.C.	2,873.00
J.C.EHRLICH	383.00
J.P.Mascaro & Sons	967.52
KIM BERGER	61.52
KUZANS HARDWARE	133.14
Larson Design Group	195.00
MET ED	3,787.12
MILLERS LAWNMOWER SERVICE	69.19
Morton Salt Inc.	4,755.66
NORTHERN BERKS REGIONAL POLICE	65,513.29
Oceanport, LLC	5,977.70
OFFICE SERVICE CO.	156.10
Omega Systems	162.50
Overhead Door Company of Reading	420.00
Potts Nurseries, LLC	420.00
ProAsys	216.25
PSATS UC GROUP TRUST	369.52
READING EAGLE COMPANY	53.20
Reading Office Maintenance	340.00
SAM'S CLUB	30.39
SCHUYLKILL VALLEY SCHOOL DISTRICT	74.40
Schwenks Code Enforcement, LLC	4,062.50
Stichter Sharpening & Custom Machining	126.00
Stoney Creek Rentals	48.65
TELCO, INC.	10,015.95

August 4, 2016

Tractor Supply Co.	63.58
VERIZON	118.80
Total	\$107,906.08

A motion was made by Gary Hadden and seconded by William Klein to approve the transfer of \$75,895.44 from the Turnback Account to the State Fund (Liquid Fuels) account. Vote 3:0

OLD BUSINESS - nothing

NEW BUSINESS

A motion as made by Gary Hadden and seconded by William Klein to approve the proposal from Arlan Wessner to perform work on Loose Lane, Berkley Road and Leesport Avenue at a cost of \$6,395.00. Vote 3:0

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to institute a permit worksheet checklist as well as follow Act 44, Worker's Comp Act dealing with contractors certificate of insurance and affidavits of exemption effective September 1, 2016. Vote 3:0

Mr. Schwenk will receive copies of all forms for his use as well as have these copies in the office.

ADJOURNMENT

A motion was made by Gary Hadden and seconded by Kenneth Stoudt to adjourn the monthly meeting at 7:52 PM. Vote 3:0

UPCOMING MEETINGS/INFO:

August 8 – 11 a.m. – NBRPD
August 9 – 7 p.m. – Rec Board
August 11 – 1 p.m. – OTMA
August 18 – 7 p.m. – Planning Commission

Respectfully

Kim Y. Berger
Secretary