

August 1, 2013

Township of Ontelaunee
35 Ontelaunee Dr
Reading, PA 19605

MINUTES

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:02 PM by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Rodney Younker present.

Additional Meeting Attendees: Elizabeth Magovern, Solicitor
Mark Stabolepszy, Engineer
Mike Schwenk, Code Enforcement
William McMullen, ARRO Consulting
Nicole Schwenk, Secretary-Treasurer

William Klein made a motion seconded by Rodney Younker to approve the Meeting Minutes from July 3, 2013 and July 10, 2013 as read. Vote 3:0.

POLICE DEPARTMENT- no report.

FIRE DEPARTMENT –no report.

BUSINESS FROM THE FLOOR- James Haigney from Commonwealth Engineers Inc. presented the BenCo Land Development Project. SSM Group Inc. letter dated July 31, 2013 contained 11 comments. Comment 1 – Kenneth Stoudt made a motion seconded by Rodney Younker to grant a waiver of sections 3.02 and 3.201 requiring a separate preliminary and final plan submission. Vote 3:0.

Comment 5 – Mr. Haigney presented architectural drawings to the Board.

Comment 6 – The applicant agreed to provide a paving section of 1 ½” depth ID-2 wearing course and 4” depth BCBC.

Kenneth Stoudt made a motion seconded by Rodney Younker to grant conditional approval conditioned upon the remaining comments from SSM Group Inc. July 31, 2013 review letter being addressed. Vote 3:0.

Eric Wagner from Cambridge Lee was present to request approval for revised final plans.

Kenneth Stoudt made a motion seconded by William Klein to grant approval of the revised final plans. Vote 3:0.

Rodney Younker made a motion seconded by Kenneth Stoudt to approve the final release of escrow for Cambridge Lee once SSM Group Inc. is satisfied with the remaining items that need to be completed. Vote 3:0.

Charles Goffer from 1094 Heffner Lane inquired about the high grass at 1092 Heffner Lane. Mike Schwenk stated he issued a Notice of Violation. Mike stated that the Board could have him issue a citation or have the grass mowed and place a lien on the property. Elizabeth Magovern stated the NOV should be posted on the property and the property owner has 3 days to address the NOV. The Township can then have the property mowed and place a lien.

Rodney Younker made a motion seconded by Kenneth Stoudt to post the NOV then have the lawn mowed and place a lien on the property. Vote 3:0.

Rodney Younker and Kenneth Stoudt also stated that the Township will not be having this property mowed every week for the remainder of summer. It will only be mowed when the grass height is in violation of the township ordinance.

Diane Hollenbach, Maidencreek Township Manager, mentioned that Sandy Weiser has indicated that Leesport Borough will be signing off to have the DCED police force requirements study done for the Northern Berks Regional Police Department. She also asked if there was any more discussion regarding the Dries Road Maintenance Agreement. Kenneth Stoudt stated he would meet with Claude Beaver to discuss maintenance for Dries Road.

CORRESPONDENCE – none.

TAX COLLECTION

William Klein made a motion seconded by Kenneth Stoudt to acknowledge that \$24,817.62 was collected in real estate tax, \$279.00 was collected in street light tax and \$1,362.20 was collected in per capita tax. Vote 3:0.

ROADMASTERS REPORT

Kenneth Stoudt presented the July 2013 Roadmaster's report. The 2013 Road Project Bids were opened. William Klein made a motion seconded by Rodney Younker to award the 2013 Road Project to EJB Paving and Materials in the amount of 87,580.00. Vote 3:0.

ENGINEER

Mark Stabolepszy presented the July 2013 Engineer's Report.

Mark stated that he and Kevin Conrad reviewed the Act 537 and supplements. He reviewed the 537 plan looking specifically at Cottage Lane, Pillar Drive and Heffner Lane. He stated that Heffner Lane has sanitary sewer. Cottage Lane and Pillar Drive were noted to be difficult to sewer because of elevation. The elevations would require pumping. The bungalows on Cottage Lane are not occupied year round and pumping does not work well with very low flows. Mark suggested sending RAWA a letter stating that the ACT 537 does not require sanitary sewer on Cottage Lane.

UGI storm water problems – Mark suggested that Kenneth Stoudt meet with Gary Hadden to discuss the problems MorganRail is experiencing from the detention basin on UGI's property.

Kenneth Stoudt stated that Leesport Avenue flooded. Mike Schwenk was asked to send UGI a letter citing them under the property maintenance code.

SOLICITOR –nothing for the Township. Liens are being filed for accounts owing over \$500 to OTMA.

CODE ENFORCEMENT

Mr. Schwenk presented the July 2013 Code Enforcement Report. Mike Schwenk discussed the parking issues at the vacant lease space located behind Family Dollar and Pizza Hut. He asked Ron Kessler if there is a designated fire lane. Ron stated that there is a fire lane located in this spot. Mike Schwenk stated that parking will be an issue. Mike Schwenk stated that the former fence at 5810 Pottsville Pike is going back up and cars will be getting parked behind the fence.

POLICE COMMISSION – Rodney Younker stated that a DCED study of the Northern Berks Regional Police Department is being done to determine what the needs are for each municipality. All three municipalities need to sign off on it. The old car went to the Union No 1 Leesport Fire Company. A few commissioners went to the Berks Lehigh Police Department auction. The only thing that they purchased were tack strips. The police chief is purchasing tools for the officers so that they are able to break into places when it is required. They are also purchasing 4 ballistic shields for the 4 vehicles on duty. They are purchasing their own traffic counter instead of borrowing one from another police department. The chief is trying to figure out his coverage needed for each municipality. He is using the

police calls and calls in general to figure out how much each municipality can handle. Maiden creek still wants to hire another officer. The DCED study will determine if one is required or not.

PLANNING COMMISSION – Ken Pick from Berks County Redevelopment group attended the July 18, 2013 meeting. The planning commission tabled making any decisions or signing any resolutions regarding the Orchard Lane / Canal Street TIF area. The TIF committee will be holding a meeting on August 19, 2013 at 1 PM in the Township Building.

PARK & REC– Kenneth Stoudt stated the picnics at Willow Glen have gone well. There has been no trash sitting around afterwards. Both renters placed their trash in the shed and relocked the water spigot. Ramon Torres donated his rental deposit to the Park & Recreation Fund. We have another rental on August 25th and he will post a sign up on the board regarding the rental for that day.

EXPENDITURES

William Klein made the motion seconded by Rodney Younker to approve expenditures in the amount of \$105,226.04. Vote 3-0

OLD BUSINESS

Rodney Younker asked if the Township is standing firm on their decision to not accept Wiley’s Road Bridge. Kenneth Stoudt stated the Township will not accept the County’s proposals and ultimately ownership of the bridge. The Board will need to decide what to do with the roadways once the bridge is torn down.

NEW BUSINESS - none.

EXECUTIVE SESSION

Kenneth Stoudt made a motion seconded by William Klein to adjourn into executive session at 8:28 PM to discuss potential litigation. The Board came out of executive session at 9:14PM.

ADJOURNMENT

Rodney Younker made a motion seconded by Kenneth Stoudt to adjourn the monthly meeting at 9:15 PM. Vote 3-0

Respectfully

Nicole Schwenk
Secretary/Treasurer