

April 3, 2014

Township of Ontelaunee  
35 Ontelaunee Dr  
Reading, PA 19605

## MINUTES

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:02 PM by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.**

Additional Meeting Attendees: Elizabeth Magovern, Solicitor  
Mark Stabolepszy, Engineer  
Mike Schwenk, Code Enforcement  
Nicole Schwenk, Secretary-Treasurer

An executive session was held at 6:30 PM to discuss Personnel.

William Klein made a motion seconded by Gary Hadden to approve the Meeting Minutes as read from the Board of Supervisors meeting on March 6, 2014.

**POLICE DEPARTMENT**- Kenneth Stoudt presented the February 2014 Police Report.

**FIRE DEPARTMENT** – nothing.

**BUSINESS FROM FLOOR** – Andrea Murray came to discuss her recent Right-to-Know request.

### **CORRESPONDENCE**

Girl Scouts of Eastern Pennsylvania sent a letter dated March 5, 2014 requesting a congratulatory letter from the Township to a resident that earned a Gold Award.

Berks County Conservation District sent a letter dated March 17, 2014 notifying the Township they will conduct a mosquito surveillance from April 1, 2014 to October 1, 2014.

Brenntag Northeast, Inc. sent a letter dated March 20, 2014 notifying the Township that they are submitting an Air Quality renewal permit to the PADEP.

Cardno BCM sent a letter dated March 21, 2014 notifying the Township that RAWA is submitting a Industrial Waste Permit to the PADEP.

### **TAX COLLECTION**

William Klein made a motion seconded by Gary Hadden to acknowledge the tax collected for the month of March was \$163,161.10 in Real Estate Tax and \$1,675.80 in street light tax. Vote 3-0

### **ROADMASTERS REPORT**

Kenneth Stoudt presented the March 2014 Roadmaster's report.

### **ENGINEER**

Mark Stabolepszy presented the March 2014 Engineer's Report.

Mark Stabolepszy asked the Board if they wanted the finalized UGI plans to go to the Planning Commission. The Board stated that they did not feel that was needed.

SSM Group is working on some watershed issues with RAWA and wanted to know if the Township felt this would be a conflict. The Board stated that it should not be.

### **SOLICITOR**

Elizabeth Magovern stated that she made some changes to Eugene Orlando's Intermunicipal Cooperative Agreement and the Township would need to adopt an ordinance for maintaining and plowing roads located within both Maiden Creek and Ontelaunee Township.

Gary Hadden made a motion seconded by William Klein to have Hartman Shurr advertise and prepare the Intergovernmental Cooperative Ordinance between Ontelaunee and Maiden Creek Township. Vote 3:0.

### **CODE ENFORCEMENT**

Michael Schwenk presented the March 2014 Code Enforcement Report. Michael stated that Forino is starting the last phase of Willow Glen Development.

### **POLICE COMMISSION**

Gary Hadden stated that the police department is using last year's budget because the commission has not agreed on the 2014 budget to date. The police commission did approve the department buying 2 new vehicles.

**PLANNING COMMISSION** - nothing.

### **PARK & REC**

The committee is organizing a cleanup day for May 3<sup>rd</sup>, 2014. Kenneth Stoudt checked the Oodle Swing and there is plenty of clearance. More mulch will need to be added in the recreation areas. There is already a team practicing at the Baseball field in Willow Glen Recreation Area B. Kenneth Stoudt purchase a drag for the field for \$800.00. The Township will need to purchase a shed to store equipment for the field. He priced out three 12' x 24' sheds and they all were around \$6000.00. Berks Soil & Stone's price included digging out the building pad and installing stone. The shed is manufactured by Rocky Mountain Structures and has green trim.

Gary Hadden made a motion seconded by William Klein to purchase the shed from Berks Soil & Stone for \$6000.00. Vote 3:0.

Kenneth Stoudt got prices for 2 different mowers for the recreation area from Lift Inc. using the COSTARS state contract prices. The first tractor is an Exmark Lazer Z X-series mower with a 72 inch deck. The second mower is a Kubota Z mark with a 72 inch deck. Gary Hadden asked if one of the mowers used regular unleaded gasoline and what is the price difference. Kenneth Stoudt stated the Exmark uses unleaded gas and the difference is about \$1700.00 with the unleaded gas mower being less cost.

Gary Hadden made a motion seconded by William Klein to purchase the Exmark Lazer Z X-series LZX-980 for \$11,188.10 through the COSTARS state contract. Vote 3:0.

Ehrlich has been contacted to provide us with an estimate to spray the walking trails and the baseball diamond in the recreation areas.

Kenneth Stoudt asked Elizabeth Magovern if signs should be placed around the playground equipment for the older children stating the equipment is for children ages 5 to 12. Elizabeth Magovern stated that the signs should be installed.

## **EXPENDITURES**

Kenneth Stoudt made the motion seconded by William Klein to approve expenditures in the amount of \$73,067.73. Vote 3:0

**OLD BUSINESS** – nothing

## **NEW BUSINESS**

Gary Hadden stated that the Fairgrounds Speedway would like 4 to 6 of our traffic signals.

William Klein made a motion seconded by Kenneth Stoudt to donate 4 to 6 traffic signals to the Fairgrounds Speedway. Vote 3:0.

William Klein made a motion seconded by Gary Hadden to approve the agreement with the Berks County Election Board to hold elections in the Township Building meeting room. Vote 3:0.

## **EXECUTIVE SESSION**

The Board adjourned in to an executive session at 7:55 PM to discuss potential litigation. The Board came out of the executive session at 9:12 PM.

The regular meeting was called back to order at 9:13 PM.

Gary Hadden made a motion seconded by Kenneth Stoudt to terminate SSM Group Inc. services as the Township Engineer on June 30, 2014. Vote 3:0.

William Klein made a motion seconded by Gary Hadden to appoint ARRO Consulting Inc. as the Township Engineer for a six month timeframe effective July 1, 2014.

The Board stated that Mark Stabolepszy should be sent a letter asking SSM Group Inc. to wrap everything up by June 30, 2014.

Kenneth Stoudt stated that he priced 2 used mowers Lift Inc. had available. Both mowers were small enough and easy enough for anyone to use as the Little League team currently using the ballfield has stated they would like to maintain the ballfield. Kenneth Stoudt stated the first tractor was a Cub Cadet AGS2160 and the other tractor was a John Deere L120 Riding Mower.

Gary Hadden made a motion seconded by William Klein to purchase the John Deere L120 riding mower for \$1200.00 from Lift Inc. Vote 3:0.

## **ADJOURNMENT**

Kenneth Stoudt made a motion seconded by William Klein to adjourn the monthly meeting at 9:40 PM. Vote 3:0.

Respectfully

Nicole Schwenk  
Secretary/Treasurer