

Township of Ontelaunee
35 Ontelaunee Dr
Reading, PA 19605

MINUTES

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisor William Klein present. Board Supervisor Rodney Younker was absent.

Additional Meeting Attendees: Chris Hartman, Solicitor
Mark Stabolepszy, Engineer
Mike Schwenk, Code Enforcement
Nicole Schwenk, Secretary-Treasurer

Kenneth Stoudt approved the Meeting Minutes as read from the Board of Supervisors meeting on March 1, 2012 and the Special Meeting on March 15, 2012.

POLICE DEPARTMENT

Nothing to add to the February 2012 report.

FIRE DEPARTMENT

Paul LaFaver presented the March 2012 Chief's Report for the Union Fire Company No. 1 of Leesport.

BUSINESS FROM FLOOR

Chris Celmer from BCIU was present to discuss the on-street parking situation at Berkley Road. The Board stated they would not have a problem with the 13 parallel parking spaces along Berkley as it is soon on BCIU's reconfigured parking layout drawing. Right now employees are parking at 45° angles along Berkley. Chris said that he would have the employees start parking parallel.

Rudy Schmehl was present to discuss getting speed limit signs posted on Berkley Road. He talked about the rate of speed people are traveling on Berkley. Some of these people are employees of Cambridge Lee. The Board stated that they would ask Cambridge Lee to install a stop sign instead of the yield at Tube Drive.

CORRESPONDENCE

Ontelaunee Township received a letter from Texas Eastern regarding a pipeline being installed in 2014.

Ontelaunee Township received 3 letters from OTMA. First there was a letter regarding Kim Noll and his intention to remove all sanitary fixtures from his pallet business on Cider Mill Road.

Second there was a letter requesting the Board of Supervisors to add a signature block for OTMA on all final plans for subdivisions, land developments and building plans that are approved by the Township. A draft ordinance for the requested title block was submitted to the Board by Hartman Shurr.

A motion was made by Kenneth Stoudt seconded by William Klein to authorize Hartman Shurr to advertise the Ordinance for adoption at the May 2012 Board meeting. Vote 2-0.

The third letter asked the Township to report any changes to plans submitted regarding water and sewer to OTMA. The title block on plans would take care of this issue.

TAX COLLECTION

Kenneth Stoudt made a motion seconded by William Klein to acknowledge the tax collected for the month of March was \$54,024.36 in Real Estate Tax and \$617.40 in street light tax. Vote 2-0

ROADMASTERS REPORT

Kenneth Stoudt presented the March 2012 Roadmaster's report.

He stated the salt spreader was sent back to the manufacturer and E.M. Kutz was going to provide a salt spreader that would work with the truck setup.

He stated the Willow Creek Road Bridge had to be dropped to a 12 Ton bridge. Paul LaFaver told Kenneth that their heaviest truck weighs 22 Tons.

Kenneth presented 3 different trailers and their costs to the Board.

Kenneth Stoudt made a motion seconded by William Klein to purchase a 6'10" trailer from Fink's Trailer Sales for \$4400. Vote 2-0.

ENGINEER

Mark Stabolepszy presented the March 2012 Engineer's Report.

Mark discussed the Katylyn Lane dedication. He asked the Board about sidewalk installation along the frontage of lots that are not sold and have no house build on the lot. The Board stated the concrete did not need to be installed at this time. Stone could be installed for now.

The Willow Glen swale is under construction.

McIntosh – Forino included clearing and grubbing to the revised escrow. The Board accepted the revised escrow and new amount.

SOLICITOR

Chris Hartman advised the Board to hold off on taking any formal action regarding the Berks County Communications proposed Promissory note/security.

Kenneth Stoudt made a motion seconded by William Klein to authorize Hartman Shurr to advertise the Floodplain Ordinance for adoption at the May 2012 Board of Supervisors meeting.

CODE ENFORCEMENT

Mr. Schwenk presented the March 2012 Code Enforcement Report. He asked the Board if he should send out preempted letters asking the property owners along Snyder Road in Willow Glen and Willow Glen North to mow the Right-of-Way.

POLICE COMMISSION – nothing.

PLANNING COMMISSION – nothing.

PARK & REC– Gary Hadden stated there is a quote from Pennaco Excavating, Inc. for \$1240 to deliver 59 CY of 2B crushed stone to the Recreation Area on Saturday May 5th, 2012. The Board accepted Pennaco's quote. Gary also stated he will arrange to have 15 CY of concrete delivered by Berks Products.

EXPENDITURES

William Klein made the motion seconded by Kenneth Stoudt to approve expenditures in the amount of \$141,669.54. Vote 2-0

OLD BUSINESS – Chris Surovy from District 5-0 was contacted about the left turn signal and traffic survey at Route 61 and Energy Lane. He informed us that no matter how he looks at the current traffic survey and multiplies it by growth factors, a left turn arrow is not warranted at the southbound Rt. 61 light to turn left onto Energy Lane.

Kenneth Stoudt asked Chris Hartman if the Township could do sealed proposals for the sale of the traffic signals and masts that PennDOT's subcontractor is removing and delivering to the Township. Chris stated that the Township could but recommended doing this once all the signals were removed and at the Township.

NEW BUSINESS

On April 4, 2012 the Board of Supervisors held an executive session regarding litigation.

Engineering proposals for the 2012 Road Project were presented to the Board.

Kenneth Stoudt made a motion seconded by William Klein to approve the engineering proposal from ARRO Consulting including the full-time construction observation during paving. Vote 2-0.

The Animal Rescue League sent an agreement to the township. The agreement was tabled to get clarification about the amount of money they are requiring the Township to send.

EXECUTIVE SESSION

The Board entered into executive session at 8:20 PM to discuss litigation.

ADJOURNMENT

Kenneth Stoudt made a motion seconded by William Klein to adjourn the monthly meeting at 8:42 PM. Vote 2-0

Respectfully

Nicole Schwenk
Secretary/Treasurer